

**Office of Administrative Hearings  
Special Education Advisory Committee  
May 14, 2018  
10:00 a.m. - 1:00 p.m.**

**Mission:** *The Advisory Committee is a committee composed of parents, attorneys, advocates, school employees and other stakeholders, the majority of whom are parents and advocates or attorneys for parents. The Advisory Committee provides non-binding recommendations to OAH to improve the mediation and due process procedures utilized by OAH.*

**Goals:** *OAH consults with the Advisory Committee in areas such as revisions to OAH website, forms, documents, scheduling procedures, staff training, and outreach to families and students.*

**Location:** *The meeting will be held at the following locations:*

OAH Sacramento 2349  
Gateway Oaks, Ste. 200  
Sacramento, CA 95833  
(916) 263-0880

OAH Van Nuys 15350  
Sherman Way, Ste. 300  
Van Nuys, CA 91406  
(818) 904-2383

OAH Oakland 1515  
Clay St., Ste. 206  
Oakland, CA 94612  
(510) 622-2722

OAH San Diego 1350  
Front St. Ste. 3005  
San Diego, CA, 92101  
(619) 525-4475

## **Agenda**

### **1. Welcome and Introduction**

- a. Selection of Chair at Each Location
- b. Selection of Note-taker
- c. Purpose and Intent of Advisory Committee Meetings
  - Presume Positive Intentions in Interactions
  - Repeated Agenda Items
  - Items within the scope of the Advisory Committee
    - Revisions to the website, forms, documents, scheduling procedures, staff training, manual, consumer brochure, outreach to families and students.
- d. Introduction of Committee Members
- e. Introduction of OAH Staff

### **2. Introductory Comments**

- a. Application period for new Members – Discussion of Member's Terms
- b. Expectations of Members
- c. Overview of Advisory Committee Meeting Process
- d. Open Meeting Act

3. Agenda Items – OAH will provide some introductory information where requested/appropriate and then open the item for discussion.
  - a. OAH New Employees and Positions
  - b. Replacement of the current video system used to facilitate the Advisory Committee meetings.
  - c. Proposed change to procedure of cases settled pending school board approval.
  - d. Development by OAH of regulations for mediations and hearings.
    - Stakeholder Meetings
    - Advisory Committee Role
    - Overview of Process
  - e. Expedited Hearings
    - i. Identification of expedited issues by OAH
    - ii. Scheduling of expedited mediations and associated timelines.
    - iii. Timeline for expedited hearings
    - iv. Training in 34 CFR 300.532
  - f. Document translations – Delays in proceedings?
  - g. Hearing room locations and requirements for set-up
    - Possibility of allowing a hearing to go forward with a large conference room and only one large table
    - Request for more information regarding availability of alternative locations for the hearings such as OAH offices
  - h. Clarification on granting of continuances
  - i. Redesign of website
  - j. Update on new calendaring procedure including the impact on OAH, practitioners, parents, and districts
  - k. ALJ reassignment after PHC
  - l. Update/impact of the Attorney General’s opinion on the use of advocates

- m. Motion to Enter Judgment when a 10-day offer has been accepted.
  - n. ALJ Training
    - i. Providers of training (parent's and district's counsel)
    - ii. Making ALJ training materials available to public in video and audio format.
  - o. Sufficiency of answers to complaints provided by districts
4. Public Comments: Time is set aside for individuals desiring to speak on any topic not otherwise on the agenda. In all cases, the presiding officer reserves the right to impose time limits.
5. Adjournment

#### **REASONABLE ACCOMMODATION FOR ANY INDIVIDUAL WITH A DISABILITY**

Pursuant to the *Rehabilitation Act of 1973* and the *Americans with Disabilities Act of 1990*, any individual with a disability who requires reasonable accommodation to attend or participate in this meeting may request assistance by contacting Tim Dean at (916) 263-0880 or Tim.Dean@dgs.ca.gov.

Advisory Committee meetings are Webcast live. Participants are invited to submit questions and comments that will be shared with the board members live during the meeting. To participate, or to find out about upcoming or past meetings or Webcasts, go to <http://www.dgs.ca.gov/oah/SpecialEducation.aspx>. If you have any questions about the meeting, please contact Laurie Crom.